

Sample: one page of the Move Pack

This is the AIMA residence permit checklist from the pack's appointment checklists. The pack has one for every appointment in your plan, plus letter templates, a glossary, a calendar and a deadlines tracker.

AIMA: residence permit appointment

Where: The Loja AIMA on your appointment letter. You must attend in person for fingerprints and photo.

Booking: The appointment is booked through AIMA's channels; check whether your visa letter already gives a date. Your residence visa lasts four months, so the appointment must fit in that window.

Bring

- ☐ Valid passport
- ☐ Your valid residence visa (in the passport)
- ☐ AIMA form Modelo 1, filled in and signed
- ☐ Your signed declaration of address, saying on what basis you live there (template A1)
- ☐ Your landlord's or host's declaration (template A2), or, if you own the home, the certidão de registo predial or its access code
- ☐ Your NIF certificate and IBAN proof
- ☐ Copies of everything above

Also bring, D7 (passive income)

- ☐ Proof of means of subsistence (bank statements, pension or rental income statements)
- ☐ Proof of registration with Finanças and with Social Security, where applicable
- ☐ Health insurance, or proof that the SNS covers you

Also bring, D8 (remote work)

- ☐ A declaration from your employer or clients outside Portugal confirming the work relationship or service contract (template A3)

Also bring, Work visa

- ☐ Your employer's declaration of the employment relationship
- ☐ Proof of registration with Finanças (NIF) and with Social Security (NISS)

Also bring, Other visas

- ☐ The documents on AIMA's page for your permit type (aima.gov.pt > Viver / Trabalhar / Estudar / Empreender)

At the counter

- ☐ Since late July 2026 AIMA assigns the NISS during this appointment. Ask: "O meu NISS já foi atribuído? Pode indicar-me o número?" and write it down.
- ☐ Confirm the postal address the residence card will be sent to.

Afterwards

- ☐ Keep the receipt (comprovativo) of your application: it shows your application is under way until the card arrives.

- ☐ Put the card's expiry date in your calendar: the first permit lasts two years, renewals three.

Sources, checked 2026-09-26:

AIMA: residence permit, general rules (Art. 77 n.º 1): <https://aima.gov.pt/pt/viver/autorizacao-de-residencia-regime-e-requisitos-gerais-art-o-77-o-n-o-1>

AIMA: residence permit for remote work, "digital nomads": <https://aima.gov.pt/pt/trabalhar/autorizacao-de-residencia-para-o-exercicio-de-atividade-profissional-prestada-de-forma-remota-com-visto-de-residencia-para-o-exe>

AIMA: residence permit for employment (Art. 88 n.º 1): <https://aima.gov.pt/pt/trabalhar/autorizacao-de-residencia-para-exercicio-de-atividade-profissional-subordinada-com-visto-de-residencia-art-88-o-n-o-1>

The Portugal News, 15 July 2026: AIMA to assign NISS automatically from late July (press report; no official page found yet): <https://www.theportugalnews.com/news/2026-07-15/aima-to-include-automatic-niss-assignment-starting-in-late-july/1055656>